



Welcome to
Hillcrest Elementary
Together We All Succeed!
2008-09



Dear fellow Huskies,

We are so excited for another school year at Hillcrest Elementary. We would like to officially welcome you back to another year full of learning, spirit, and fun. This year we are starting some new traditions and building on existing ones. Here are a few of the new things to look forward to:

- A positive school wide behavior plan. Look for a clarification of our school expectations and a focus on teaching and rewarding those positive behaviors.
- Improving school communication. We will be sending out surveys to see how we are serving you as a school. I will continue the weekly newsletter. Please e-mail me to get this free source of information and celebrations at our school.
- Celebrating over 47 years of service from our PTA. Look for a new display at the front of the school as we look at Hillcrest Then and Now.
- A focus on the arts. Friday will be Art day at Hillcrest this year. Every Friday students will learn about and produce their own art projects.

Welcome to our school and together we all succeed!!

Eric Markworth, Principal
eric.markworth@loganschools.org
755-2360

When does the school day start?

- School officially begins at 9:10 a.m.
- The first bell rings at 9 a.m. when the doors open.
- Children are to wait outside until the first bell rings.
- For children in afternoon Kindergarten, start time is 1 p.m.

What if my child is late to school?

- If your child arrives after 9:20 a.m., they **MUST** check-in with the office and receive a check-in slip before going to their classroom.

When does the school day end?

- School officially ends at 3:30 p.m. Children will be excused from their classes at that time.
- Morning Kindergarten ends at 11:40 a.m.
- Children may be picked up at the front of the school, walk home or ride their designated bus.
- Be sure that your children know how they are to get home (walking and with whom, car pool, parent pick-up, bus, etc.)
- Timely pick-up of children is important. If your after school plans change, please make alternate arrangements and let the school know before 3:00 p.m. so they can get word to your child(ren) before the dismissal bell.
- Please note that half-days of school will be dismissed at 1:00 p.m. Lunch is served. There will be **NO KINDERGARTEN ON HALF-DAYS!**

Are before school programs offered?

- As of yet, there are no before school programs at Hillcrest. But that could change.
- If you are interested in having your child take part in a before school program, please contact Mr. Markworth as soon as possible.

Hillcrest School Day at a Glance

- 8:45 a.m. Breakfast in cafeteria
- 9 a.m. First bell rings, doors open
- 9:10 a.m. School begins
- 11:40 a.m. AM Kindergarten ends
pick up at west-side (front) school doors only
- 1 p.m. PM Kindergarten begins
- 3:30 p.m. School dismissed
After school program begins
- 5:30 pm After school program ends

IMPORTANT NOTE: Half-days of school dismiss at 1 p.m. (lunch is served at the regular time). **NO SCHOOL FOR KINDERGARTEN on half-days!**

Are after school programs offered?

- Yes, there are after school programs at Hillcrest.
- For more information please contact the Logan Parks & Recreation Department by calling 716-9250.

Are other special programs offered?

- Yes, the Logan City School District also offers a before school beginning string orchestra program for elementary students in 4th and 5th grade.

What about meals at school?

When are they served, what is the cost, etc.?

Breakfast

- Breakfast is served starting at 8:45 a.m. Students who participate in school breakfast enter the main school doors.
- When they finish breakfast, they may remain in the cafeteria or go outside until the 9:00 a.m. bell rings.
- The cost for breakfast is 95 cents per day. For those eligible for reduced meals the cost for breakfast is 30 cents per day.

Lunch

- Lunch is served between 11:40 a.m. and 12:45 p.m. and classes are rotated in at 3 minute intervals by grade. For your child's exact lunch time, please check with the school office. Please note that lunch is also served early on half-days of school except for the last day of school in June.
- The cost for lunch is \$1.45 per day. For those eligible for reduced meals the cost for lunch is 40 cents per day.
- For milk only (to supplement your child's home lunch) the cost is 30 cents per day (this cost is for ALL students, even for reduced/free students).
- Please note that no microwave or refrigerator is available for children who bring their lunch from home. If your child's lunch needs to remain cold, you will need to include an ice pack with their lunch bag.

Safety First...

AT ALL TIMES when driving near the school, please be aware of the typically erratic behavior of the children, and be extra cautious near the North and South crosswalks. *A crossing guard is on duty at the North end of the school only.*

Please note that lunch is NOT available for Kindergarten students. *Morning Kindergarten students may participate in school breakfast.*

Paying for Meals

- You may be eligible for free or reduced price meals. The application forms are available at the school office and must be renewed each year (or if your family financial circumstances change).
- You can pay for your child's meals in two ways: (1) in the office by filling out the available form and submitting it with your payment (make checks payable to Hillcrest Elementary), or (2) on-line at www.loganschools.org and click on the PaySchools icon for details. An information flyer will come home with students and is available in the school office detailing how to pay securely by e-check, debit card or credit card.
- If you wish to join your child for lunch at school, the cost is \$2.75. You simply pay in the office before joining your child for lunch.

Menus

- Breakfast and lunch menus are posted at the school office, sent home with the students and are available on-line at the Logan City School District Web site: <http://www.loganschools.org/>

How do I find out what's happening at school?

- **CHECK YOUR CHILD'S BACKPACK!**
- **The school office will send any important papers home with your student on neon green colored paper. Pay close attention to these notices.**
- Your child's teacher will also send home information important to your child's classroom experience.
- The monthly Hillcrest PTA newsletter will also include items of interest for parents and students. This is sent home with the youngest school-age child in your family and also posted on-line at our Hillcrest Web site.
- You can also stop by the school lobby to find more about non-school sponsored events and activities for you and your students!

Where do I drop-off/pick-up my kids?

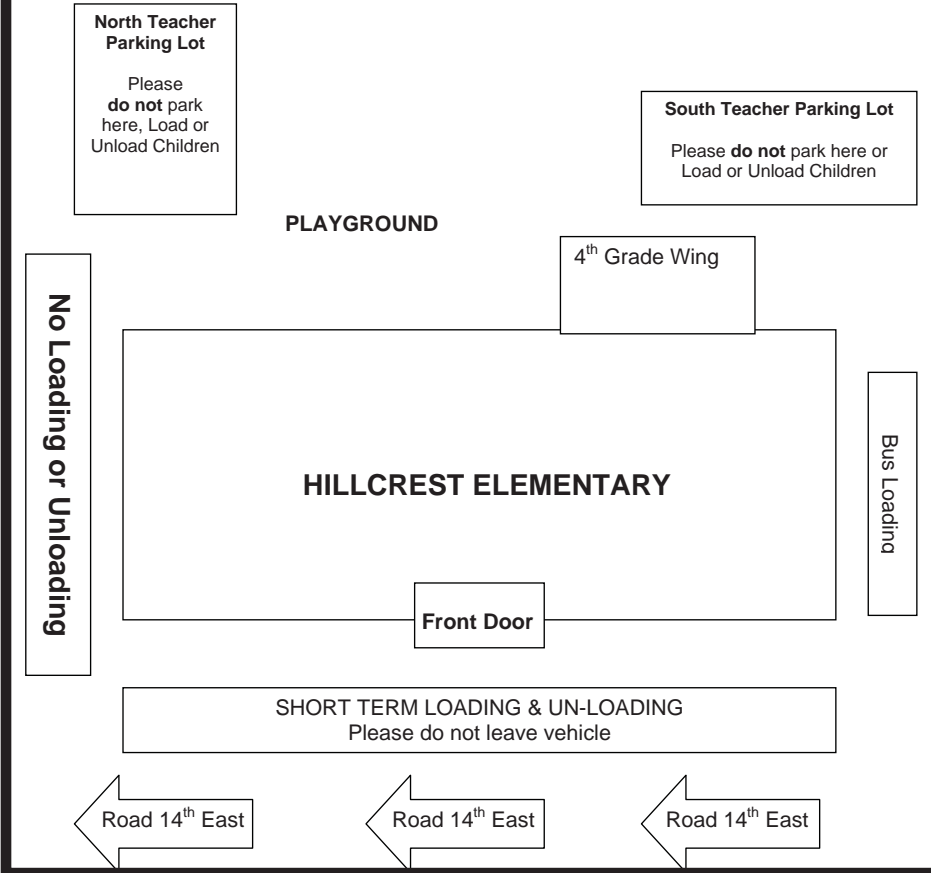
- **The ONLY designated drop-off/pick-up zone is in front of the school on the East side of 1400 East.**

School Parking and Loading

(Please read carefully for the safety of our children!)

It is important for those individuals who transport their children to school to strictly adhere to the following traffic regulations:

- When transporting your children to or from school by car, PLEASE USE THE SCHOOL SIDE OF 14th EAST. **If you drop off your children from the other (West) side of the street you risk them being hit by on-coming traffic as they cross to the school.** You may also use the South end of the school. Be careful and watch for the buses that use the South end to drop off and pick up the children.
- Please **do not** use the North or South Teacher Parking Lots or Ellendale Avenue on the North end of the school to load or unload students.
- **Do not** double-park your vehicle while waiting for your child; you may need to drive around the block until there is room for your vehicle by the curb.
- **Please drive slowly around the school, watch carefully for all cross walks.**



through the school. You will be asked the purpose of your visit, and your destination (classroom, library, etc.). You will be expected to wear an official visitors badge during your stay. *The only exception to this check-in policy is for parents coming to the school for a school-wide program, presentation or assembly.*

- Visitor parking is limited to three locations around the school. This includes: (1) east side ONLY of 1400 East (immediately in front of the school); (2) parking spaces immediately outside and to the Southeast of the South teacher parking lot, and (3) across the street from the South teacher parking lot by the church.
- Please note that NO PARKING is allowed in the following areas: (1) west side of 1400 East, (2) north and south teacher parking lots, and (3) south side of Ellendale Avenue (north of school).

What if my child rides the bus?

- To access bus stop locations and times go on-line to the Cache County School District Web site: <http://www.cache.k12.ut.us/>. Pick the “departments” folder, and the “transportation” link to get to your choice of schools. Detailed maps, including the bus number, bus driver’s name, and times/locations of

- The North and South teacher parking lots are NOT available for drop-off and pick-up.
- Morning Kindergarten parents will need to pick up their child from the FRONT school doors since pick-up at the North end of the school is limited to the Kindergarten bus, and no parking/waiting is allowed along the South side of Ellendale Avenue.
- PLEASE NOTE: If your child participates in school breakfast or orchestra, you may NOT drive onto the playground area to drop them off.

all bus stops for morning, mid-day and afternoon times are available!

- You can also call the Cache County School District Office at 752-3925.

How do I know when school is in session?

- A magnet containing the Hillcrest Elementary School Calendar will be distributed at Curriculum Night or you can stop by the office after that to pick up an extra one as long as supplies last.
- Notices will be sent home with your child prior to half-days and full-days off school and you can sign up for e-

What do I do when visiting Hillcrest?

- ALL visitors must check-in at the school office (including classroom volunteers) before proceeding

On-line Policy Handbook

For more information about Hillcrest School policies and procedures, please see the Policy Handbook on-line at <http://www.hillcrest.logan.k12.ut.us/>. For example, you will find that no homemade goodies are allowed for classroom treats, birthday invitations can't be distributed at school, etc.!

mail notification through our Hillcrest Parent Liaison.

- The PTA monthly newsletter will also contain a calendar section with notice of days when school is not in session.
- You can also find the District-wide calendar on-line at <http://www.loganschools.org/>.

How do I let the school know where to contact me in the event of an emergency?

- In the event of an emergency involving your child, the school office will contact you at the phone numbers designated on your child's Student Emergency Contact Form.
- **BE SURE TO KEEP THIS FORM UPDATED** so that you can be contacted quickly in the event of an emergency!

What safety measures are in place to protect my child at school?

- The Logan City School District and Hillcrest Elementary School have a comprehensive child safety plan in place in the event of an emergency at school.
- Daily safety measures include having visitors check-in at the front desk, and keeping all but the main school doors locked during school hours.
- To review this plan, please contact the school (755-2360) or the District office (755-2300) directly.

What if my child needs to miss school (sick, etc.)?

- If your child is sick, or needs to miss school for any other reason (see the school attendance policy for acceptable absences), please call the school office at 755-2360 as soon as possible.

Web Sites to Remember

<http://www.loganschools.org/>

find menus and school calendar here

<http://www.hillcrest.logan.k12.ut.us/>

find School Policy Handbook, PTA newsletters, etc.

What should I do if I need to take my child to an appointment (doctor, dentist, etc.) during school hours?

- It is best to schedule appointments before or after school hours. However, if your child must attend an appointment during regular school hours, you must come to the office before picking them up from their classroom.
- You will need to fill out the check-out form and take it to your child's teacher.
- When your child returns to school, they will need to check-in at the office before going to their classroom.

How do I get involved?

Hillcrest Elementary has a long history of active parent participation!

- You can join the Hillcrest PTA. Membership is \$5 per year and helps to pay for a wide variety of school support activities. Members receive a school directory. (You do not need to be able to volunteer to join the PTA.) To join please call Kirsten Barton (750-5928).
- You can volunteer as part of a PTA-sponsored activity. Contact PTA President Holly Parson (755-8528) to find out how you could get involved.
- Volunteer in your child's classroom. Many of our teachers ask for parent volunteers. Check with your child's teacher to see what help they need. If you can't come in, you could still help from home!
- You can also get involved with the School Community Council (SCC). Four parent representatives are elected (two each year) to serve two year terms on the SCC. Elections are held in the Spring.

General School Information

Hillcrest Elementary School

960 North 1400 East

Logan UT 84321

(435) 755-2360

www.hillcrest.logan.k12.ut.us